



Whittier Regional Vocational Technical High School

115 Amesbury Line Road
Haverhill, MA 01830-1898
978-373-4101
Fax: 978-521-0260
www.whittiertech.org

Brett Murphy
Chairperson
School Committee

Maureen Lynch
Superintendent

April 5, 2023

Whittier Regional Vocational Technical High School Committee Meeting

Date: Wednesday, April 12, 2023

Time: 6:30 P.M.

Place: Legislation extending certain COVID-19 measures adopted during the State of Emergency includes an extension of the remote meeting provisions. Per this extension, the public will not be allowed to physically access this School Committee meeting. This meeting will be conducted hybrid.

ORDER OF BUSINESS

- I. Call to Order
 - A. Pledge of Allegiance
 - B. Public Comment - Comments can be emailed in

advance of the 6:30 p.m. start time to: lrاند@whittier.tec.ma.us

All comments will be recorded to the record, and all attempts will be made to mention them live during the meeting. Any emails received during the meeting will be mentioned at the following meeting.

- II. Approval of Minutes
 - A. March 15, 2023 – Minutes of the Budget Workshop – **VOTE**
 - B. March 15, 2023 – Minutes of the Regular School Committee Meeting – **VOTE**
 - C. March 15, 2023 – Minutes of Executive Session – **VOTE**
 - D. Treasurer Report (March) – Kevin Mahoney – **VOTE**
- III. Old Business
 - A. School Committee Self-Evaluation
- IV. Reports and Communications
 - A. Student Representative Report - Taylor Leblanc

B. Superintendent Report – Maureen Lynch

1. Personnel Action
 - a. Hires
 1. Early College Assessment Reviewers
 2. Attendance Makeup Monitors
 3. April 2023 Vacation Boot Camp
 4. CTI Summer Program
 5. Early College Boot Camp Prep Program Instructor
 6. Financial Literacy Program Manager
 7. Financial Literacy Program Advisors
 8. Individuals to Create Scope & Sequences for new SkillsUSA Electives
 9. Reading Specialist
 - b. Resignations
 1. Electrical Instructor
 2. Administrative Assistant to the Principal
2. Budget Update
3. MCAS Update
4. School Building Committee Update
5. Superintendent's Update
6. Approval of Job Descriptions
 - a. Associate Principal - **VOTE**
 - b. Instructional Technology Specialist - **VOTE**
7. Establishment of Scholarship - **VOTE**
8. Admissions Update - Director of Pupil Personnel - Kristine Morrison

C. Principal – Chris Laganas

1. School Calendar 2023-2024 - **VOTE**
2. Student/Parent Handbook - **VOTE**

- D. Business Manager – Kara Kosmes
 - 1. Variance Analysis

- E. Committee Chairperson – Brett Murphy
 - 1. May Annual Agenda Items
 - a. Appointment of Subcommittees
 - b. School Calendar
 - c. Superintendent Evaluation
 - d. New Student Representative to the School Committee


- F. Subcommittee Reports
 - 1. Executive – Brett Murphy
 - 2. Instructional/Personnel –
 - 3. Plant Operations –
 - 4. Salary & Negotiations – Richard Early
 - 5. Policy – Dave Irving

- G. Meeting Dates
 - 1. Regular School Committee Meeting
 - a. May 10, 2023 at 6:30 P.M.

- H. New Business
 - 1. No New Business Posted

- I. Executive Session
 - 1. No Executive Session Posted

- J. Adjournment

A handwritten signature in black ink, reading "Brett Murphy". The signature is written in a cursive style with a long, sweeping tail on the "y".